

STORE TRANSACTION	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap S&F .
Store & Forward 1. Store 2. Forward 3. S&F Mode	Tap Store .
Store Swipe Card [CANCEL] [ENTER]	Slide the card through the card reader or key the card number and tap [ENTER] .
Store Enter Amount \$0.00 [CANCEL] [ENTER]	Key the sale amount and tap [ENTER] .
Approved	Receipt will print. Auth code starts with P and is not valid until Forwarded.
Customer Copy 1. Yes 2. No	Tap Yes for customer receipt.

FORWARD ALL	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap S&F .
Store & Forward 1. Store 2. Forward 3. S&F Mode	Tap Forward .
Forward 1. Forward All 2. Forward One 3. Forward Decline	Tap Forward All .
Processing...	Receipt will print. Auth code will change to valid one.
Forward Approved: X Declined: X [ENTER]	Tap [ENTER] .

FORWARD ONE	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap S&F .
Store & Forward 1. Store 2. Forward 3. S&F Mode	Tap Forward .
Forward 1. Forward All 2. Forward One 3. Forward Decline	Tap Forward One .
Forward Transaction ID [CANCEL] [ENTER]	Key the transaction ID from receipt and then tap [ENTER] .
Verify Transaction Trn ID X XX/XX/XX XX:XX Card #: XXXXxxxx Amount: \$XX.XX [CANCEL] [ENTER]	Tap [ENTER] .
Approved Auth code XXXXXX	Receipt will print. Auth code will change to valid one.

FORWARD DECLINE	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap S&F .
Store & Forward 1. Store 2. Forward 3. S&F Mode	Tap Forward .
Forward 1. Forward All 2. Forward One 3. Forward Decline	Tap Forward Decline .
Processing...	Receipt will automatically print.
Forward Approved: X Declined: X [ENTER]	Tap [ENTER].

ENABLE S&F	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap Admin .
Admin 1. App Setup 2. Network Mngt 3. User Manager	Tap App Setup .
User ID Supervisor & Up [CANCEL] [ENTER]	Key in the manager user ID and then tap [ENTER].
Password [CANCEL] [ENTER]	Key in the password and then tap [ENTER].
App Setup 1. Demo Mode 2. Host Setup 3. Transaction Setup	Tap Transaction Setup .
Transaction Setup 1. Trans Params 2. Enable Trans 3. Enable Options	Tap Enable Trans .
Enable Trans 1. Credit 2. Debit 3. EBT	Tap Store & Forward .
Store & Forward 1. Enable S&F	Tap Enable S&F .
Enable S&F 1. ON 2. OFF 3. Clerk Pswd	Tap ON .

DELETE S&F	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap End of Day .
User ID Supervisor & Up [CANCEL] [ENTER]	Key in the manager user ID and then tap [ENTER].
Password [CANCEL] [ENTER]	Key in the password and then tap [ENTER].
End of Day 1. Settlement 2. Report Menu 3. View Trans	Tap View Trans .
View Trans 1. Batch 2. S&F Pending 3. S&F Declined	Tap S&F Declined .
X/X XX/XX/XX XX:XX Forward Declined Trn ID X Batch #X XXXXXxxxx [Keyed] Auth code: XXXXXX Total: \$XX.XX	Press [CLEAR]. <i>Use arrows to scroll through transactions.</i>
Void Trans? 1. Yes 2. No	Tap Yes . <i>For transactions in current open batch.</i>
X/X XX/XX/XX XX:XX Forward Declined Trn ID X Batch #X XXXXXxxxx [Keyed] Auth code: XXXXXX Total: \$XX.XX	Press [F1] and then [CLEAR]. <i>Use arrows to scroll through transactions.</i>
Delete Trans 1. Yes 2. No	Tap Yes . <i>For transactions not in current batch.</i>
Forward Declined Transaction is Deleted [ENTER]	Tap [ENTER].

S&F MODE	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap S&F .
Store & Forward 1. Store 2. Forward 3. S&F Mode	Tap S&F Mode .
S&F Mode 1. Online 2. Offline	Tap Online to see all the options.
S&F Mode 1. Online 2. Offline	Tap Offline for S&F Mode only.

S&F PENDING REPORT	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap End of Day .
User ID Supervisor & Up [CANCEL] [ENTER]	Key in the manager user ID and then tap [ENTER] .
Password [CANCEL] [ENTER]	Key in the password and then tap [ENTER] .
End of Day 1. Settlement 2. Report Menu 3. View Trans	Tap Report Menu .
Report Menu 1. Batch Report 2. S&F Report 3. History Report	Tap S&F Report .
S&F Report 1. S&F Pending 2. S&F Declined	Tap S&F Pending .
Report Type 1. Detail 2. Condensed 3. Totals Only	Tap appropriate option.
Group By 1. Date/Time 2. Payment Type 3. Card Type	Tap appropriate option.

S&F DECLINE REPORT	
DISPLAY	ACTION
Payment App CREDIT DEBIT EBT S&F	Tap End of Day .
User ID Supervisor & Up [CANCEL] [ENTER]	Key in the manager user ID and then tap [ENTER] .
Password [CANCEL] [ENTER]	Key in the password and then tap [ENTER] .
End of Day 1. Settlement 2. Report Menu 3. View Trans	Tap Report Menu .
Report Menu 1. Batch Report 2. S&F Report 3. History Report	Tap S&F Report .
S&F Report 1. S&F Pending 2. S&F Declined	Tap S&F Declined .
Report Type 1. Detail 2. Condensed 3. Totals Only	Tap appropriate option.
Group By 1. Date/Time 2. Payment Type 3. Card Type	Tap appropriate option.